



STATE OF NEW MEXICO

Status Update

CAPITOL BUILDINGS PLANNING COMMISSION



December 11, 2012



Architectural Research Consultants, Incorporated



STATUS REPORT

2

Statewide Inventory

Analysis of Statewide Inventory

Life Cycle Cost Analysis Application



STATEWIDE INVENTORY

Inventory data distributed to agencies for review and validation

- ▶ Sent individual spreadsheets containing inventory data to each agency (99) on 8.23/24, with several additional agencies identified subsequently (sent to 102 agencies total)
 - ▶ Reminders sent to non-responsive agencies at the beginning of November
- ▶ Requested they review and indicate any suggested changes
- ▶ Also asked to provide full time equivalent staffing (FTE) at each site
 - ▶ 2013 Budgeted FTE
 - ▶ Other Temporary FTE
 - ▶ Other FTE (contractors, secondary office spaces)
- ▶ Responses to date (as of 12/07/12)
 - ▶ 68 responses (67%)
 - ▶ 38 indicated some minor change (37%)
 - ▶ 62 have provided some level of FTE data (61%)

Use of the Inventory Website

- ▶ Established a counter so we can determine frequency of use (still not publicized for general use)

Activity Summary

	Unique Hits (not ARC)	Hits from State Users	Hits from Others
Sep-12	1097	428	669
Oct-12	689	491	198
Nov-12	313	161	152

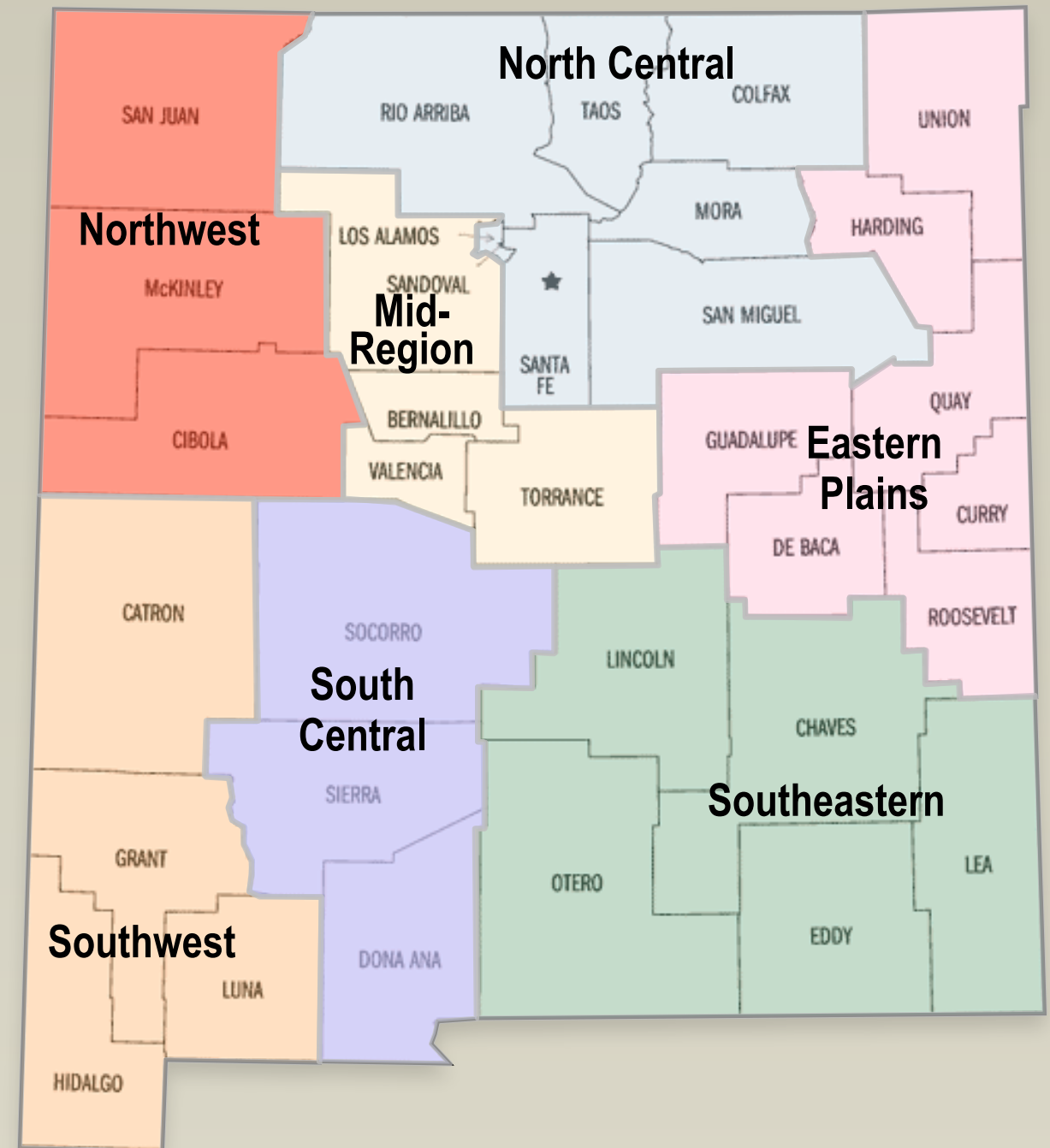


ANALYSIS OF STATEWIDE INVENTORY

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Contract Scope

Analyze the statewide inventory and recommend implementation steps to develop and implement a strategic overall statewide master plan



7 Planning Districts established by NM under the 1965 Regional Planning Act of New Mexico. Each district is represented by a Council of Government (COG) or Economic Development District



NEXT STEPS

Tasks required by contract

- ▶ Conduct a strategic analysis to identify opportunities and constraints to the provision of efficient and effective services to the public and to co-locate agencies where possible, and reduce overall of recurring expenditures to the state
- ▶ Identify potential strategies to strategically manage state assets considering agency mission requirements, the costs of ownership and operation and evaluations of the adequacy and condition of current state-owned and state-leased facilities and properties and other factors
- ▶ Capitalize as much as possible on the previous work of the CBPC
- ▶ Consider local government planning provisions that may affect the state's long-range space needs and facilities master plans
- ▶ Identify location assignment criteria for state agencies and employees
- ▶ Collect pertinent local government growth impact information that assists in identifying master plan alternatives for expansion, land and facility acquisitions and possible upgrades of existing space
- ▶ Prepare and present recommendations to the CBPC regarding future steps to take to develop and implement a strategic overall statewide master plan



Made minor updates to user guide (on-line, and downloadable)

- ▶ Reflect revisions made at the request of CBPC staff to include potential demolition of existing state buildings as part of the life cycle cost analysis
- ▶ Minor text revisions
- ▶ Replaced screen capture graphics for consistency, and to include new screens that address the demolition option